

**Katikati College Board of Trustees Meeting Minutes
of 27 June 2024 at 4:30pm in Katikati College Boardroom**

1. Mihi and Karakia: Reon and Lisa

2. Welcome, Attendance & Apologies:

Attendance: Louise Buckley (Tumuaki), Bobbette Tanner (Parent Elect – Presiding Chair), Jenner Ballinger-Judd (Parent Elect), Victoria Denyer (Parent Elect), Reon Tuanau (Co-opted Member), Lisa Corbett (Staff Rep), Reid O’Connell (Student Rep – remotely), and Angela Macdonald (Minute Secretary).

Apologies: Colleen Fleming (Co-opted Member), Valarie Uilou (Parent Elect), Jesse Samuels (Pou Arahi Rep)

The passing of Hohepa was acknowledged – love and thoughts extended to Colleen and her Whānau.

3. Declarations of Conflict of Interest

Non declared.

4. Strategic Monitoring/Reporting:

4.1. Principal’s Report tabled with discussion and specific points of interest as follows:

- Matariki Pō Tuku Taonga. The Board acknowledged all the great mahi that went into this event and the success for all involved.
- The Innovative Horticulture position will be advertised in Term 3 or 4.
- Crest & House names discussed.
 - Next step is to discuss feedback with Pou Arahi and Mana Whenua to seek guidance – this will take place in Term 3.
- NCEA data overview and academic tracking explained.
 - **Action Item** – Māori achievement to be discussed with Pou Arahi.
- Attendance data
 - A lot of work is being done in this area with the support of our community.
 - **Action item** – Māori and Pasifika data to be discussed with Pou Arahi.

Principal’s Report – Reon, Sec Victoria – carried

5. Strategic Discussions and Decisions:

5.1. Policy Updates

5.1.1. Curriculum – reviewed. Amendments highlighted, discussed and approved.

Lisa, Sec Jenner – carried

5.1.2. Privacy – reviewed. Amendments highlighted and approved.

Lou, Sec Lisa – carried

5.2. Discipline Terms of Reference

Tabled

Bullet point 3 to be amended as follows:

- The Student Behaviour Management Committee shall consist of no less than two Board members.

Moved by Bobbette – carried

6. Finance

6.1. Finance Report

May 2024 Education Services Governance Report made available.

6.2. Finance Subcommittee Minutes – 20 June 2024 tabled.

- Mid-year budget review will be discussed at the August meeting.

7. Administration

7.1. Correspondence:

Inward

- **Action Item:** Board to respond to PPTA Branch Chair in favour of the Resolution Against Charter School Conversion.

Outward

- Tabled

*Inwards accepted and Outwards approved
Reon, Sec Jenner – carried*

7.2. Minutes from previous meeting

Minutes of 23 May 2024 accepted as a true and accurate record with the following amendment:

- Final bullet point of 5.1 should read:
 - *Sharing of video footage discussed*
 - **Action Item:** Lou to investigate the possible addition to the enrolment form - 'if you are involved in an incident, you approve for footage to be shared'.

Jenner, Sec Lisa – carried

Matters arising:

- Student Council to look into signage promoting kindness (*Reid*)

Next Meeting: Thursday 15 August 2024 at 4:30pm

Public meeting closed at 5:28pm and moved into Public Excluded Business