

**Katikati College Board of Trustees Meeting Minutes
of 22 May 2025 at 4:30pm in Katikati College Boardroom**

1. Karakia: Valarie, Colleen and Jesse

2. Welcome, Attendance & Apologies:

Attendance: Louise Buckley (Tumuaki), Bobbette Tanner (Presiding Member), Jenner Ballinger-Judd (Parent Elect), Valarie Uilou (Parent Elect), Colleen Fleming (Co-opted Member), Jesse Samuels (Pou Arahi Rep), Katana Te Ngaio (Student Rep), Victoria Denyer (Parent Elect - arrived at 4:52pm), Lisa Corbett (Staff Rep - arrived at 4:55pm) and Angela Macdonald (Minute Secretary).

3. Declarations of Conflict of Interest

Non declared.

4. Administration (returned to at 5:28pm):

- Stand in for Board Chair for June Meeting
 - Lou and Bobbette will set Agenda with Victoria as Chair

5. Strategic Monitoring/Reporting:

5.1. Principal's Report tabled with discussion and specific points of interest as follows:

- Increase in role is very positive allowing us to use staffing entitlement strategically
- Banked Staffing - currently under entitlement. Relief teachers will be paid out of Teachers Salaries for a period of time.
- PAT data tabled, explained and discussed
- Comparative NCEA data 2024 tabled, explained and discussed
 - Monitoring of student achievement is thorough and ongoing
 - Not all secondary schools offer Level One NCEA and there is a possibility that this could be a National decision in the future

Assurance given that reflection on the data has taken place with discussion on how, as a staff, we can do better.

- Te Ara Takatū - highlight is the four students who have integrated back into Katikati College and who felt very welcomed on their return
- Property Update:
 - Insurance payout discussed
 - D Block Learning Support discussed
- Stand down & Suspensions discussed
- Attendance discussed with pleasing improvement. This increase in attendance has been assisted by:
 - the attendance Support role
 - contact home being made by all teachers at the beginning of the year
 - attendance linked to sport participation

Principal's Report – Val, sec Colleen – carried

6. Strategic Discussions and Decisions:

6.1. Policy Updates

6.1.1. Anti-Harassment Policy – Approved as per highlighted amendments

Jenner, sec Lisa

6.1.2. Child Protection Policy - Approved with no amendments required

Lou, sec Bobbette

7. Finance

7.1. Finance Report

7.2. Finance Subcommittee Minutes – 15 May 2025 tabled.

8. Administration

8.1. Correspondence:

Inward

Inwards accepted

Victoria, sec Val - carried

8.2. Minutes from previous meeting

Minutes of 3 April 2025 accepted as a true and accurate record.

Jesse, Sec Colleen - carried

9. Preparation for next meeting

Next Meeting

Thursday 19 June at 4:30pm

Public meeting closed at 5:34pm and moved into Public Excluded Business